



ALAGAPPA UNIVERSITY



(A State University Established in 1985)

Karaikudi - 630003. Tamil Nadu, India



FACULTY OF ARTS DEPARTMENT OF LIBRARY AND INFORMATION SCIENCE



M.Phil., LIBRARY AND INFORMATION SCIENCE

REGULATIONS AND SYLLABUS

(For the candidates admitted from the
Academic Year 2022 - 2023)

DEPARTMENT OF LIBRARY AND INFORMATION SCIENCE

M.Phil in Library and Information Science

REGULATIONS AND SYLLABUS

[For the candidates admitted from the Academic Year 2022 – 2023 onwards]



ALAGAPPA UNIVERSITY

(A State University Accredited with “A+” grade by NAAC (CGPA: 3.64) in
the Third Cycle and Graded as Category-I University by MHRD-UGC)

Karaikudi -630003, Tamil Nadu.

The Panel of Members-Broad Based Board of Studies

<p>Chairperson: Dr. S. Thanuskodi, Professor and head, Department of Library and Information Science, Alagappa University, Teaching Experience: 25, Research Experience: 18, Area of Research: Information and Communication Technology (ICT), User Studies, Bibliometrics, Webometrics, Research Methodology and Digital Libraries, User Studies, Metric studies, Digital Library, Information Sources and Services.</p>	
<p>Foreign Expert: Dr. S. M. Zabed Ahmed, Professor, Department of Information Science and Library management, University of Dhaka, Teaching Experience: -24, Research Experience: 22, Area of Research: User-Centred Design, Text Mining , Information Storage and Retrieval.</p>	
<p>Indian Expert: Dr. R. Sevugan, Associate Professor and Head, Department of Library and Information Science, Pondicherry University, Teaching Experience:24, Research Experience:20, Area of Research: Library Automation, Networking, Digitisation, Research Methods, Scientometrics</p>	
<p>Indian Expert: Dr. M. Chandrashekar, Professor, Department of Library and Information Science, University of Mysore, Teaching Experience:27, Research Experience: 24, Area of Research: Information sources, Metadata, Library automation and networking, Library management.</p>	
<p>Industry Expert: Dr. K. Elavazhagan, Librarian and Chief Knowledge officer, Indian Institute of Management, Trichy, Industry Experience:30, Research Experience:15, Area of Research: Knowledge Management, Collection Development and IPR</p>	
<p>Members: (All Department faculty) Dr. R. Jeysankar, Associate Professor, Department of Library and Information Science, Alagappa University, Teaching Experience:21, Research Experience:16, Area of Research: ICT, User Studies, Webometrics, User studies, Scientometric.</p>	
<p>Alumnus/Alumna: Dr. P. Kannan, Scientist – E (LS), INFLIBNET Centre, Gandhinagar, Gujarat, Research Experience:18 Area of Research: Research Information Management System, Cloud Computing, Profile Management System, Data Analytics.</p>	

Alagappa University

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Karaikudi – 630 003, Tamilnadu, India

DEPARTMENT OF LIBRARY AND INFORMATION SCIENCE

Regulations

(From the academic year 2022-2023 Onwards)

Name of the Programme	:	M. Phil (Library and Information Science)
Duration	:	1 Year (Regular)
Eligibility	:	Master of Library and Information Science
Medium of Instruction	:	English

General Objectives of the Programme:

The general objectives of the programme are:

- The primary objective is to train the students in the basics of professional skills for information / knowledge management, so that they serve the society through an institution of library or information centre.
- To acquaint the students with the development of the Universe of Knowledge and methods of its organization in a library/information system.
- To train students in the techniques of Information Management and equip them with skills for applying Information Communication Technologies (ICT) in libraries and information centres.
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Specific Objectives of the Programme:

The specific objectives of the programme are:

- To make the student proficient in methods and techniques of research and their application to the problems in Library and Information Science
- To train the student in the techniques and management of Libraries of the 21st century using the modern technologies.
- To develop the skills to manage the Electronic Libraries in digital environment and to provide the advanced skills in computer and its application in library and information activities.
- To train the students in the advanced methods and techniques of research in library and information science

Program Learning Outcomes

M.Phil. program will be able to ...

- Manage the libraries of the 21st century in a digital environment.
- Carry out the research independently on the emerging areas of library and information science.
- Analyze and engage in the changing cultural, educational, and social roles and responsibilities of librarians/information professionals and the environments they work in within the global society.

- Critique and synthesize research and identify appropriate research methodologies to solve problems in the field.

Dissertations

After the successful completion of the three theory papers, each candidate is required to submit a dissertation on the topic of his/her choice at the end of the year but within a period of two years from the date of commencement of M.Phil course.

Viva-Voce

On the receipts of the evaluation report from the external examiner regarding the acceptability of the dissertation a public viva-voce examination will be conducted by the Head of the department and the guide.

Passing Minimum

The passing minimum for the University examination will be two-fold consisting of Continuous Internal Assessment (CIA) and End Semester Examination (ESE). To adopt the minimum marks as follows

ESE	- 40%
CIA	- 40%
Aggregate	- 50%

Components of Continuous Internal Assessment (25 Marks)

➤ Average score of two tests	-	15
➤ Seminar / Quiz	-	5
➤ Assignment	-	5

	Total Marks	25

Condonation

Students must have earned 75% of attendance in each course for appearing for the examination. Students who have earned 70% to 74% of attendance to be applied for condonation in the prescribed fee of Rs.100/- per subject and who have earned 60% to 69%, Rs.150/- per subject along with the Medical Certificate. Students who have attended below 60% are not eligible to appear for the examination and they shall re-do the semester after completion of the course, with the prior permission of the Registrar of the University.

Course Completion

Students shall complete the programme within a period not exceeding 5 years from the year of completion of the period of study.

Question Paper Pattern

Section A: 5 Questions out of 8 questions carrying 5 marks each and **Section B:** 5 Questions out of 8 questions carrying 10 marks each.

While framing the question paper, the setter has to ensure that the questions of Section A and B are set from all the units.

Grading of the Courses

The following table gives the marks, Grade points, Letter Grades and classifications meant to indicate the overall academic performance of the candidate.

Conversion of Marks to Grade Points and Letter Grade (Performance in Paper / Course)

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90 - 100	9.0 – 10.0	O	Outstanding
80 - 89	8.0 – 8.9	D+	Excellent
75 - 79	7.5 – 7.9	D	Distinction
70 - 74	7.0 – 7.4	A+	Very Good
60 - 69	6.0 – 6.9	A	Good
50 - 59	5.0 – 5.9	B	Average
00 - 49	0.0	U	Re-appear
ABSENT	0.0	AAA	ABSENT

- Successful candidates passing the examinations and earning GPA between 9.0 and 10.0 and marks from 90 – 100 shall be declared to have Outstanding (O).
- Successful candidates passing the examinations and earning GPA between 8.0 and 8.9 and marks from 80 - 89 shall be declared to have Excellent (D+).
- Successful candidates passing the examinations and earning GPA between 7.5 – 7.9 and marks from 75 - 79 shall be declared to have Distinction (D).
- Successful candidates passing the examinations and earning GPA between 7.0 – 7.4 and marks from 70 - 74 shall be declared to have Very Good (A+).
- Successful candidates passing the examinations and earning GPA between 6.0 – 6.9 and marks from 60 - 69 shall be declared to have Good (A).
- Successful candidates passing the examinations and earning GPA between 5.0 – 5.9 and marks from 50 - 59 shall be declared to have Average (B).
- Candidates earning GPA between 0.0 and marks from 00 - 49 shall be declared to have Re-appear (U).
- Absence from an examination shall not be taken as an attempt.

From the second semester onwards the total performance within a semester and continuous performance starting from the first semester are indicated respectively by **Grade Point Average (GPA) and Cumulative Grade Point Average (CGPA)**. These two are calculated by the following formulate

$$\text{GRADE POINT AVERAGE (GPA)} = \frac{\sum_i C_i G_i}{\sum_i C_i}$$

$$\text{GPA} = \frac{\text{Sum of the multiplication of Grade Points by the credits of the courses}}{\text{Sum of the credits of the courses in a Semester}}$$

20. Classification of the final result

CGPA	Grade	Classification of Final Result
9.5 – 10.0	O+	First Class – Exemplary*
9.0 and above but below 9.5	O	
8.5 and above but below 9.0	D++	First Class with Distinction*
8.0 and above but below 8.5	D+	
7.5 and above but below 8.0	D	
7.0 and above but below 7.5	A++	First Class
6.5 and above but below 7.0	A+	
6.0 and above but below 6.5	A	
5.5 and above but below 6.0	B+	Second Class
5.0 and above but below 5.5	B	
0.0 and above but below 5.0	U	Re-appear

The final result of the candidate shall be based only on the CGPA earned by the candidate.

- a) Successful candidates passing the examinations and earning CGPA between 9.5 and 10.0 shall be given Letter Grade (O+), those who earned CGPA between 9.0 and 9.4 shall be given Letter Grade (O) and declared to have First Class –Exemplary*.
- b) Successful candidates passing the examinations and earning CGPA between 7.5 and 7.9 shall be given Letter Grade (D), those who earned CGPA between 8.0 and 8.4 shall be given Letter Grade (D+), those who earned CGPA between 8.5 and 8.9 shall be given Letter Grade (D++) and declared to have First Class with Distinction*.
- c) Successful candidates passing the examinations and earning CGPA between 6.0 and 6.4 shall be given Letter Grade (A), those who earned CGPA between 6.5 and 6.9 shall be given Letter Grade (A+), those who earned CGPA between 7.0 and 7.4 shall be given Letter Grade (A++) and declared to have First Class.
- d) Successful candidates passing the examinations and earning CGPA between 5.0 and 5.4 shall be given Letter Grade (B), those who earned CGPA between 5.5 and 5.9 shall be given Letter Grade (B+) and declared to have passed in Second Class.
- i) Candidates those who earned CGPA between 0.0 and 4.9 shall be given Letter Grade (U) and declared to have Re-appear.
- e) Absence from an examination shall not be taken as an attempt.

$$\text{CUMULATIVE GRADE POINT AVERAGE (CGPA)} = \frac{\sum_n \sum_i C_{ni} G_{ni}}{\sum_n \sum_i C_{ni}}$$

$$\text{CGPA} = \frac{\text{Sum of the multiplication of Grade Points by the credits of the entire Programme}}{\text{Sum of the credits of the courses for the entire Programme}}$$

Where 'Ci' is the Credit earned for Course i in any semester; 'Gi' is the Grade Point obtained by the student for Course i and 'n' refers to the semester in which such courses were credited.

CGPA (Cumulative Grade Point Average) = Average Grade Point of all the Courses passed starting from the first semester to the current semester.

Note: * The candidates who have passed in the first appearance and within the prescribed Semesters of the PG Programme are alone eligible for this classification.



Credit Structure for M.Phil Programme

S. No.	Course Code	Course	Credit	Hours/Week	Marks			
					Internal	External	Total	
I SEMESTER								
1	921101	Core 1	Research Methodology	4	4	25	75	100
2	921102	Core 2	Emerging Thrust Areas in Library and Information Science	4	4	25	75	100
3	921103	Core 3	Teaching and Learning Skills	4	4	25	75	100
Total				12	12	75	225	300
II SEMESTER								
4	921201	Core 4	Information Use and User Study	4	4	25	75	100
5	921999	Core 5	Dissertation	8	14	(Thesis 150+Viva Voce 50)		200
Total				12	18	75	225	300
				24	30	150	450	600

Semester – I			
Course code: 921101	Core:1 Research Methodology	Credits: 4	Hours:4
Objectives	<ul style="list-style-type: none"> ➤ To support in understanding concepts related to research methods in general; ➤ To introduce research support tools and research communication process; and ➤ To help in identifying research information sources in LIS and to explore the trends of LIS research in India and abroad. ➤ To help them understand data analysis and interpretation ➤ To develop familiarity with various statistical techniques. 		
Unit-I	Fundamentals of Research: Concept, Definition, Elements, Functions, Purpose and Scope. Types of Research - Pure <i>Vs.</i> Applied Research, Individual <i>Vs.</i> Collaborative, Interdisciplinary <i>Vs.</i> Multidisciplinary, Team, Relay Research. Research problem - Identification and Factors to be considered in determining Research Problem		
Unit-II	Planning of Research: Research Design-Its concept, Purpose, planning procedures. Synopsis- concept and essential Components, Hypothesis- concept, Sources of Hypothesis, Functions and types; Testing of Hypothesis – Null hypothesis, Alternative hypothesis. Types of error, T- Test, level of significance, Testing of hypothesis with simple problems.		
Unit-III	Methods of Research: Survey Method, Case Study Method, and Delphi Techniques; Sampling techniques-probability and non-probability techniques; Methods of Data Collection: Questionnaire, Interview and Observation, Historical/Recorded data. Data analysis and Interpretation.		
Unit-IV	Basic Statistics and Metric Studies: Population, parameters and statistics, Frequency distribution, Measures of central tendency and dispersion; Probability: Concept and Definitions; Probability distribution; Basic concept of Metric Studies: Bibliometric, Scientometric and Webometrics; Preparation of Research Dissertation- structure, component and quality of report; style manuals- Chicago, MLA, APA etc.; Reference management tools– Mendeley, EndNote.		
Unit-V	Statistical Package: Use of statistical package: SPSS or SAS or any other well-tested and proven packages. Ethics in Research-Plagiarism Evaluation of Research Report.		
Suggested Reading:- Devarajan, G. (2002). <i>Research in Library and Information Science</i> . Ess Ess Publications. Goode, W.J and Hatt, P.K (1989). <i>Method of Social Research</i> . McGraw Hill. Kothari, C.R. (1990). <i>Research Methodology</i> : Ed2 Wishwa. Krishna Kumar (1992). <i>Research methods in library in social science</i> . Vikas. Narendra Dodiya. (2016). <i>Research Mythology</i> . Ess Ess Publications. Prakritirangoswami, (1996). <i>Statistical Information system and libraries</i> , Anmol Publication Pvt Sambasivan. K, (2000). <i>Investigating Library Resources</i> . Ess Ess Publications.			

Sardana, J. L., and Sehgal, R. L. (1982). *Statistical methods for librarians*. Ess Ess.
Seetharama, S. (2015). *Guidelines for Technical Writing for Librarians and Information Professionals*. Ess Ess Publications.
Young, P.V. (1982). *Scientific social surveys and research*. Ed4. Prentice Hall of India.

Outcomes	<ul style="list-style-type: none">➤ Understand the advanced exposure to the students about the research and development.➤ Comprehend the acquaintance with intensive techniques and skills of research process.➤ exhibit the skills measurement & scaling techniques as well as the quantitative data analysis,➤ demonstrate the skills in application of statistics for data analysis and hypothesis testing.➤ Understand the art and style of writing a research report.
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Course code: 921102	Emerging Thrust Areas in Library and Information Science	Credits: 4	Hours: 4
Objectives	<ul style="list-style-type: none"> ➤ To sensitize students with the important events in the Open Access Movement, Institutional repositories and Digital Libraries. ➤ To familiarize students with principles and practice of knowledge discovery and data management ➤ To study the process, models and applications of Data warehousing, Data Mining, Web mining and Decision Classifiers ➤ To develop familiarity with use of Internet in libraries ➤ To develop familiarity with some library management software. 		
Unit-I	Digital library software: Features and comparative study of Dspace, Eprints and Fedora; Harvesting Metadata, OAI-PMH and DL Interoperability; Harvester software.		
Unit-II	Digital Library Architectures: Grid architecture - Open URL integration. Digital Preservation: PREMIS. Persistent identifiers: DOI and CNRI Handles; Multilingual digital repositories and Cross-language information retrieval		
Unit-III	Networking: Concepts, Type of Networks: LAN, MAN and WAN - Networking Topologies: Star, Bus, Token Ring, Hybrid. Networking Hardware. Network layer protocols: The Internet Protocols (IP), IPv4 and IPv6.		
Unit-IV	Data warehousing: Introduction, Definitions, Multi-dimensional data model. OLAP and OLAP Engine.		
Unit-V	Data Mining: Introduction, Definitions, KDD vs DM, DBMS vs DM, DM techniques, Issues and Challenges, Applications. Association rules: Introduction, Methods to discover association rules, Algorithms. Web mining: Content, structure and usage mining, Text mining, Image and multimedia mining.		
Suggested Readings:-			
<p>Chakraborty, Soumen. (2002). <i>Mining the Web</i>. Morgan Kaufman.</p> <p>David J. Hand, Heikki, M and Padhraic S. (2000). <i>Principles of Data Mining</i>. MIT</p> <p>Dunham, M H. (2003). <i>Data Mining: Introductory and Advanced</i>. Prentice Hall.</p> <p>Hastie, Tibshirani and Friedman. (2001). <i>The elements of Statistical Learning: Data Mining</i>, Hsinchun, Chen. (2001). <i>Knowledge Management Systems: A Text Mining Perspective</i>.</p> <p>Jiawei Han and Micheline Kamber. (2000). <i>Data Mining: Concepts and Techniques</i>. Morgan Kaufmann</p> <p>Jiawei Han and Micheline Kamber. (2005). <i>Data Mining: Concepts and Techniques</i>, 2nd edition. Morgan Kaufmann.</p> <p>Roiger, R. J., & Geatz, M. W. (2003). <i>Data Mining: A Tutorial-Based Primer</i>. Addison Wesley</p> <p>Tan, Steinbach, Kumar, (2006). <i>Introduction to Data Mining</i>. Addison Wesley</p>			
Outcomes	➤ Understand the Open Access Movement, Institutional repositories and Digital Libraries		

	<ul style="list-style-type: none">➤ Comprehend the principles and practice of knowledge discovery and data management➤ Understand the models and applications of Data warehousing, Data Mining, Web mining➤ Carry out various automated in-house library operations.➤ Understand basic concept of computer networks and use of Internet in libraries.
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Course code: 921103	Teaching and Learning Skills	Credits: 4	Hours: 4
Objectives	<ul style="list-style-type: none"> ➤ To understand the value and importance of ICT ➤ To understand the barriers to communication. ➤ To create friendly acquaintance with the converging technologies ➤ To understand the types of teaching ➤ To know the evaluation of teaching skills 		
Unit-I	Computer Applications Skills: Computer System: Characteristics, Parts and their functions-Different generations of computer – Operation of Computer: Switching on/off/restart. Mouse Control, Use of key board and some functions of key – Information and Communication Technology (ICT) applications: Using word processors, Spread Sheets, Power Points slides in the classroom – ICT for Research: Online Journals, e-books, Courseware, Tutorials.		
Unit-II	Communication Skills: Communication Definitions–Elements of Communication: Sender, Message, Channel, Receiver, Feedback and Noise–Types of Communication: Spoken and written: Non-Verbal Communication–Intrapersonal, Interpersonal, Group and Mass Communication – Barriers to Communication: Mechanical, Physical, Linguistic and Cultural – Skills of Communication: Listening, Speaking, Reading and Writing.		
Unit-III	Communication Technology: Base, Trends and Developments – Skills of using Communication Technology – Computer Mediated Teaching Multimedia, E-Content – Satellite – Based communication: EDUSAT and ETV Channels. Communication through web: Audio and Video applications on the internet, interpersonal communication through the web.		
Unit-IV	Pedagogy: Instructional Technology: Definition, Objectives and Types–Difference between Teaching and Instruction–Lecture Technique–Narration in tune with the nature of different disciplines – Lecture with power point presentation – Learning Techniques: Team teaching, Group Discussion, Seminar, Workshop, Symposium and Panel Discussion – Models of Teaching		
Unit-V	Teaching Skills: Definition, Meaning and Nature: Types of Teaching Skills: Skill of Set induction, Skill of Stimulus Variation, Skill of Explaining, Skill of Probing Questions, Skill of Black Board Writing and Skill of Closure – Integration of Teaching Skills – Evaluation of Teaching Skills		
Suggested Readings:- Arvind Kumar. (2006). <i>Information Technology for All</i> (2 Vols.). Anmol. Bansal, S.K. (2005). <i>Information Technology and Globalisation</i> . A.P.H. Publishing corporation, Basandra, S. (2002). <i>Computers Today and Globalisation</i> . Glogotia. Bovee, Courtland and John V Thill K (2008). <i>Business Communication Today, 8th ed.</i> Pearson Education. Deeson, Eric (2000). <i>Managing with Information Technology</i> . Kogan page Ltd. Gerson, Sharan J. and Steven M Gerson (2008). <i>Technical Writing: Process and Product</i> . Pearson Education. .			

<p>Kissock, C. et. al (1982). <i>A Guide to Questioning: Classroom Procedures for Teachers</i>, Macmillan Publishers Limited, London. . Larochelle, M. et. al (Ed). (1998). <i>Construction and Education</i>. Cambridge University Press, Cambridge.</p> <p>Lesikar, R. V., Pettit, J. D., and Flatley, M. E. (1999). <i>Lesikar's basic business communication</i>. McGraw-Hill.</p> <p>Murphy, Herta, Herbert, W Hildebrandt, and Jane, P Thomas (2010). <i>Effective Business Communication</i>. 7th ed. Tata McGraw-Hill.</p>	
Outcomes	<ul style="list-style-type: none"> ➤ Comprehend the importance of Information and Communication Technology. ➤ Understand the evaluation of student performance ➤ Understand the new trends and techniques in LIS research ➤ Comprehend the basic knowledge of e-content ➤ Understand the different ICT applications of Teaching and learning



Semester – II			
Course Code: 921201	Information Use and User Study	Credits: 4	Hours: 4
Objectives	<ul style="list-style-type: none"> ➤ To acquaint students with basic knowledge of user studies. ➤ To identify the different data collection tools of user study ➤ To study information needs, use and user studies, information literacy ➤ To encourage students to evaluate the user studies using new techniques. ➤ To evaluate the different information literacy programs 		
Unit-I	Information user and their needs: Categories of information users; Information seeking behavior: Concept, definitions and models of Information Seeking Behaviour (ISB).		
Unit-II	User studies: Concept, definition, importance of user studies, Types of user's studies.		
Unit-III	Methods, techniques and Strategies of user studies: Method of Data Collection – Interview method, questionnaire, Dairy and Observation methods.		
Unit-IV	User Education and Information Literacy: concept, meaning and definition, Need and scope, planning and designing of user education. Methods and techniques of user education programme; Information literacy and its types, methods of conducting Information Literacy programme.		
Unit-V	Information literacy programs: Planning and implementation – Issues involved Collaboration with Academics, Administration and Public Information literacy curriculum - Components; Assessment evaluation of information literacy programs		
Suggested Readings:-			
Devarajan, G. (1995). <i>Library Information User and Use Studies</i> . Beacon Books.			
Deverajan (1987). <i>User studies</i> . Allied publishers.			
Dobрева, M., O'Dwyer, A., and Feliciati, P. (Eds.). (2012). <i>User studies for digital library development</i> . Facet Publishing.			
Kawatra, P.S. (1992). <i>Library User Studies: A Manual for Librarians and Information Scientists</i> . Jaico Publishing House.			
Kumar, PSG. (2002). <i>A student's Manual of Library and Information Science</i> . BR. Publishers.			
Kumar, PSG. (2004). <i>Library and Users: Theory and Practice</i> . BR. Publishers.			
Kumar, PSG. (2006). <i>Use and User studies Publication</i> . BR Publication.			
Satyanarayana, N.R. ed. (1988). <i>User Education in Academic Libraries</i> . Ess Ess Publications.			
Sridhar, MS. (2002). <i>Library use and user research (with twenty case studies)</i> . Concept Publishing Company.			
Stone, S., and Harris, C. (1984). <i>Designing a user study: general research design</i> . University of Sheffield. Department of Information Studies. Consultancy and Research Unit.			
Outcomes	<ul style="list-style-type: none"> ➤ Comprehend the basic knowledge of user studies. ➤ understand the information needs, use and user studies ➤ understand the evaluation of user studies using new techniques ➤ identify the characteristics of information users; and ➤ delineate the user studies and the methodology 		

Course Code: 921999	Dissertation and Viva-Voce	Credits: 8	Hours:14
Objectives	<ul style="list-style-type: none"> ➤ To provide the students basic knowledge of research in the field of LIS ➤ To help them chose an appropriate research problem for dissertation. ➤ To acquaint students with basic knowledge of user studies. ➤ To study information needs, use and user studies, information literacy ➤ To encourage students to evaluate the user studies using new techniques. 		

The students will prepare a dissertation in not less than 80 pages on any one topic / problem in Library and Information Science and submit on or before the last working day of the final semester. The Dissertation will be evaluated for 150 marks. The remaining 50 marks are reserved for viva-voce examination which will be conducted by the External Examiner/HOD in the Department.





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